

**UNITED STATES PROBATION AND PRETRIAL SERVICES OFFICE  
DISTRICT OF KANSAS**

RONALD G. SCHWEER  
CHIEF PROBATION OFFICER

PHIL L. MESSER  
DEPUTY CHIEF PROBATION OFFICER  
Wichita Division



**REPLY TO:**

500 STATE AVENUE, M 35  
KANSAS CITY, KANSAS 66101-2431  
913-551-6717 Toll Free: 888-224-2545  
Fax: 913-551-6734

August 3, 2009

**RE: SUBSTANCE ABUSE/MENTAL HEALTH**

Dear Provider,

The U.S. Probation and Pretrial Services Office for the District of Kansas intends to procure substance abuse and mental health treatment services for federal defendants and offenders in your area using a Blanket Purchase Agreement. During this initial stage of the solicitation process, our office is attempting to identify as many interested treatment providers as possible of our intent to seek services.

All providers who express interest in performing services will be provided a Request for Proposal (RFP). The federal RFP can be challenging and we hope to make the process easier by (1) providing an RFP only for those services for which you indicate an interest, and (2) having staff available to answer any questions regarding completion of the RFP. We also hope to provide the RFPs as early as possible, in order to allow each agency the maximum amount of time to complete the document.

Please review the attached form which indicates what services we are soliciting. If your agency is interested in providing any of these services, please check the applicable areas on the form. **Please return the completed form by Monday, August 10, 2009, to: U.S. Probation Office, ATTN: Linda Grissom, Data Quality Analyst, 500 State Avenue, Room M35, Kansas City, KS 66101. You may also fax it to: 913-551-6734.** Requesting an RFP does not obligate your agency to participate in the solicitation process.

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We are hopeful that your agency will consider this opportunity to bid for federal services. If you have any questions, or require additional information, please feel free to contact one of our District's two contract specialists:

Wade Reichmann  
Senior U.S. Probation Officer  
401 North Market, Room 401  
Wichita, Kansas 67202  
316.269.6376

Michelle Caples  
Senior U.S. Probation Officer  
500 State Avenue, M35  
Kansas City, KS 66101  
913.551.6559

Sincerely,

Ronald G. Schweer  
Chief U.S. Probation Officer

\*Agency Name

\*Address/Telephone:

\*Contact Person:

\*Email Address:

**\* Required Information**

The U.S. Probation Office is currently soliciting for the following services in the areas indicated.

Please check the services your agency is interested in providing.

Please note, "Substance Abuse Testing" may involve urine collection, breath alcohol testing, and/or application/removal of the PharmChem sweatpatch.

- ☐ **WICHITA, KANSAS METRO: Substance Abuse Testing/Treatment**
- ☐ **WICHITA, KANSAS METRO: Mental Health**
- ☐ **RENO COUNTY: Substance Abuse Testing/Treatment**
- ☐ **RENO COUNTY: Mental Health**
- ☐ **MONTGOMERY COUNTY, KS: Substance Abuse Testing/Treatment**
- ☐ **CRAWFORD COUNTY: Substance Abuse Testing/Treatment**
- ☐ **GEARY COUNTY: Substance Abuse Testing/Treatment**
- ☐ **GEARY COUNTY: Mental Health**
- ☐ **RILEY COUNTY: Substance Abuse Testing/Treatment**
- ☐ **RILEY COUNTY: Mental Health**
- ☐ **FINNEY COUNTY: Substance Abuse Testing/Treatment**
- ☐ **FORD COUNTY: Substance Abuse Testing/Treatment**
- ☐ **WICHITA, KANSAS METRO: NM Detox/Inpatient/Reintegration**